



WINDOWS 11 MIGRATION CHECKLIST

Step-by-step guide to prepare, plan, and deliver with confidence.

50–65% FASTER MIGRATIONS WITH JURIBA DPC

PREPARATION & PLANNING

- Confirm Windows 10 devices in scope (complete inventory)
- Map Microsoft end-of-support deadline to internal migration timeline
- Identify key stakeholders (IT, Security, Business Units, Comms)
- Define migration goals (compliance, user satisfaction, device refresh strategy)

Juriba tip: DPC consolidates inventory data from ConfigMgr, Intune, ServiceNow and more — no manual spreadsheets required.

READINESS ASSESSMENT

- Check hardware requirements (TPM, CPU, memory, disk, firmware)
- Flag unsupported devices and plan replacements or refresh cycles
- Audit applications for Windows 11 compatibility
- Prioritize and test business-critical applications
- Validate drivers and peripherals (printers, docking stations, etc.)

Juriba tip: DPC highlights readiness gaps across devices, apps, and hardware in one dashboard.

USER ENGAGEMENT & COMMUNICATION

- Define communication plan (emails, intranet, FAQs, reminders)
- Draft escalation workflows (to managers if users don't act)
- Offer self-service scheduling so employees can choose their slot
- Prepare helpdesk with scripts for common migration questions

Juriba tip: DPC automates reminders, notifications, and escalations — keeping everyone in sync without manual chasing.

CAPACITY & RESOURCE PLANNING

- Estimate engineer and support resource demand
- Balance migration waves against business priorities
- Define capacity thresholds (max devices per wave/week)
- Build contingency plans for over-capacity scenarios

Juriba tip: DPC's Capacity Report gives you foresight into bottlenecks before they happen.

EXECUTION (PILOT → ROLLOUT)

- Run pilot migrations with representative user groups
- Validate real-world performance and app readiness
- Launch phased rollout in waves (department, geography, business unit)
- Monitor dashboards for progress and exceptions
- Resolve blockers (apps, hardware, drivers) quickly

Juriba tip: DPC orchestrates pilots and rollouts at scale, automating workflows end-to-end.

POST-MIGRATION

- Verify user satisfaction and productivity post-upgrade
- Monitor ticket volume and resolve escalations promptly
- Confirm compliance and audit reporting
- Document lessons learned for future refresh cycles

Juriba tip: DPC provides reporting and analytics across every stage — proof of delivery, compliance, and user engagement.

READY TO SIMPLIFY THIS CHECKLIST?

Juriba DPC automates every step — from readiness and scheduling to capacity planning and reporting — so your Windows 11 migration runs faster, smoother, and with less effort.

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